



TOWN OF GORDONSVILLE TOWN COUNCIL REGULAR MEETING AGENDA

Monday, April 17, 2023

6:30 p.m.

Council Chambers

CALL TO ORDER - Mayor Robert Coiner

Mayor Coiner called the meeting to order.

INVOCATION

PLEDGE OF ALLEGIANCE

Mayor Coiner led the pledge of allegiance.

Roll Call: Mayor Robert K. Coiner
Vice-Mayor Emily Winkey
Councilmember Ronald Brooks III
Councilmember Theresa Lewis
Councilmember Elizabeth Samra

ADOPTION OF THE AGENDA

Vice-Mayor Winkey made a motion, seconded by Councilmember Samra, to approve the agenda as presented. The vote was unanimous.

MATTERS BY THE PUBLIC

Stevean Irving, 102 Holladay Avenue, Gordonsville, VA, appeared before Council to voice his concerns on a solar farm in Louisa County that could impact the town of Gordonsville. His major concern was run-off from the solar farm that would affect town residents.

Fred Rollins, 18123 Airport Road, Gordonsville, VA, appeared before Council to remind Council of Cub Scout Aviation Day on Saturday, April 22, 2023 starting at Noon. Mr. Rollins stated a special presentation will be made prior to start of the event.

ANNOUNCEMENTS

The Town of Gordonsville Spring Clean-up will be April 17-28, 2023.

The 89th Annual Historic Garden Week will be held April 15 – April 18, 2023.

The Town Council will hold budget work sessions on Tuesday, April 18, 2023 at 5:30 p.m., Monday, April 24, 2023 at 5:30 p.m. and Thursday, April 27, 2023 at 5:30 p.m. (if needed).

Cub Scout Aviation Day will be held at the Gordonsville Airport on April 22-23, 2023.

The Town Council will hold a work session on Monday, May 1, 2023 at 6:00 p.m.

The May Town Council meeting will be held on Monday, May 15, 2023 at 6:30 p.m.

Business and Industry Appreciation Week will be held May 15 - 19, 2023. The Business and Industry Appreciation Picnic will be held on Thursday, May 18, 2023 from 5:30 p.m. to 7:30 p.m. at Booster Park.

CONSENT AGENDA

Consideration of minutes for March 20, 2023 Council meeting and April 3, 2023 Council work session.

Presentation of bills paid for the month of March, 2023.

Vice-Mayor Winkey made a motion, seconded by Councilmember Lewis, to approve the Consent agenda as presented. The vote was unanimous.

DEPARTMENT REPORTS

Finance – Town Treasurer

Presentation of the Treasurer’s Office activity report for March 2023.

The Town Treasurer was absent.

Police – Police Chief

Presentation of the Police Department activity report for March 2023.

The Police Chief presented his report.

Streets – Director of Public Works

Presentation of the Public Works Department activity report for March 2023.

The Director of Public Works was absent.

Visitor Center – Visitor Center Director

Presentation of the Visitor Center activity report for March 2023.

The Visitor Center Director presented his report.

UNFINISHED BUSINESS

Consideration of Verling Park project plan.

Mayor Coiner presented consideration of Verling Park project plan.

Mrs. Kendall stated a full set of design development plans were provided to Council at their work session on April 3rd. LPDA has asked for comments be forwarded to them as soon as possible after Council review. Mrs. Kendall stated she would like for the Thursday, April 27th Council work session be dedicated to the park development if not needed for further budget discussions.

Councilmember Samra stated review of the playground equipment and plantings could help adjust the budget cost on these items.

Mayor Coiner stated the need to prioritize key items in the second phase. Mayor Coiner suggested Mrs. Kendall meet and talk with LPDA to get guidance on the demolition and also have this phased.

NEW BUSINESS

Consideration of resolution in support of Business and Industry Appreciation Week.

Mayor Coiner presented for consideration of resolution in support of Business and Industry Appreciation Week.

Mayor Coiner stated this is a yearly resolution in support of Business and Industry Appreciation week. He further stated he has not seen the resolution for this year, but has no problem with its support as long it is the same as in past years.

Vice-Mayor Winkey made a motion, seconded by Councilmember Brooks, to adopt the resolution supporting Business and Industry Appreciation Week, when received.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Lewis	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of authorization of Town Manager to negotiate contract for Town hall parking lot project.

Mayor Coiner presented consideration of authorization of Town Manager to negotiate contract for Town hall parking lot project.

Mayor Coiner stated he would like to know more about the company who was the low bidder.

Councilmember Samra stated she also had concerns about the company being so new, number of employees and coming such a long distance.

Mrs. Kendall stated she also had concerns with the company and that Thrasher and staff have reached out to references provided and heard good reports on the work they have done. Mrs. Kendall stated staff has done everything they can do to solicit bids for this project and are just not receiving the bids.

Councilmember Brooks stated he is ready to act on the contract, stating that staff has done everything they can do to solicit bids for this project.

Councilmember Lewis stated Maryland is a long way to come and if you can't find anything wrong, don't look for it.

Councilmember Samra stated she is not completely comfortable moving forward.

Mayor Coiner stated he wants to have a local contractor do the work and wants to re-open the solicitation of bids.

Vice-Mayor Winkey stated she is not sure how we will ever get the parking lot done this year with the cost of materials steadily going up.

Mayor Coiner stated he wants Mrs. Kendall to reach out to those who didn't place a bid and find out why they did not. Mayor Coiner wants to hold off for two weeks and discuss at the May 1, 2023 Council work session.

Councilmember Brooks stated maybe go back to the low bidder and ask for more information on the company.

TOWN MANAGER'S REPORT

The Town Manager presented her report.

Mrs. Kendall gave to the Council the draft FY23-24 budget and stated the first budget work session is scheduled for Tuesday, April 18th at 5:30 p.m.

Mrs. Kendall stated she is looking for someone to oversee the parking lot project.

Mrs. Kendall spoke briefly on the upcoming two-week Senior Executive Institute (SEI) Leadership program to be held in July, 2023 at the University of Virginia. Mrs. Kendall stated she has wanted to participate for several years, but has never been able to take the time. Mrs. Kendall stated there is money in the FY23 budget to cover the cost to attend, and most of that expense could be offset by scholarships. Council agreed they would discuss the Town Manager’s attendance at SEI at the upcoming budget work sessions.

NEW MATTERS BY THE PUBLIC AND COUNCIL

No new matters by the public and Council.

CLOSED SESSION

Town Council will convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees, and consultation with legal counsel on an allegation of inappropriate behavior involving multiple employees; (A3) – discussion or consideration of the acquisition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Councilmember Brooks made a motion, seconded by Councilmember Samra, that Town Council convene in Closed Session pursuant to Code of Virginia Section 2.2-3711 paragraphs (A1) – discussion or consideration of salaries for Town employees, and consultation with legal counsel on an allegation of inappropriate behavior involving multiple employees; (A3) – discussion or consideration of the acquisition of real property for a public purpose; and (A8) – consultation with the Town Attorney regarding specific legal matters related to the dereliction of property within the Town.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

Councilmember Brooks made a motion, seconded by Councilmember Samra, to certify that only matters lawfully exempted under Virginia Code Section 2.2-3711 paragraphs (A1), (A3) and (A8) as identified in the motion by which the closed meeting was convened, were heard, discussed or considered in the closed meeting.

Roll call vote:	Councilmember Brooks	Aye
	Councilmember Lewis	Aye
	Councilmember Samra	Aye
	Vice-Mayor Winkey	Aye
	Mayor Coiner	Aye
	The vote was unanimous.	

NEW MATTERS BY COUNCIL

Consideration of Deed of Gift from Piedmont Environmental Council (PEC).

Councilmember Samra made a motion, seconded by Vice-Mayor Winkey, to adopt resolution #2023-4a to accept a gift of property from the Piedmont Environmental Council (PEC) and to authorize Mayor Coiner and the Town Attorney, on behalf of the Town of Gordonsville, to execute a deed of gift with PEC for the donation and development of public park property as part of the redevelopment and expansion of Verling Park.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Lewis	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

Consideration of Deed of Dedication of Open Space.

Councilmember Brooks made a motion, seconded by Councilmember Lewis, to adopt resolution #2023-4b to authorize Mayor Coiner and the Town Attorney, on behalf of the Town of Gordonsville, to execute a deed of dedication of open-space land for the donation and development of public park property as part of the redevelopment and expansion of Verling Park.

Roll call vote:

Councilmember Brooks	Aye
Councilmember Lewis	Aye
Councilmember Samra	Aye
Vice-Mayor Winkey	Aye
Mayor Coiner	Aye

The vote was unanimous.

ADJOURNMENT

There being no further business to come before Town Council, Mayor Coiner adjourned the meeting at 8:41 p.m.

Robert K. Coiner, Mayor

Janet W. Jones, Town Clerk